



6th Grade Pre-Planned Absence Form

Complete top portion of this form, including parent signature, prior to the date of absence.

Please return to front desk for administrative approval.

See below for individual teacher expectations.

Student Name _____ Grade _____

Parent or Guardian Name _____

Dates Requested to be Absent _____ Number of School Days to be Missed _____

Description of Absence _____

Parent Signature _____ Date _____

Principal Signature _____ Date _____

Front Desk Verification _____ Date _____

Class	Expectations
Writing	<ul style="list-style-type: none">● Check the homework board and complete what you can.● Before/after school or at SOAR check in with Mrs. Wolf to get any info./materials that will be missed.● If there is a quiz, test, or presentation, please see me to schedule a time to make these up prior to your absence.● Check in with Mrs. Wolf after returning to make sure you are caught up.
Reading	<ul style="list-style-type: none">● Check the homework board and complete what you can.● Before/after school or at SOAR check in with your teacher to get any info./materials that will be missed.● Read for at least 20 minutes a day.● Check in with your teacher after returning to make sure you are caught up.
Math	<ul style="list-style-type: none">● Check the homework board and complete what you can.● Complete lesson missed on Big Ideas.● Complete homework under assignments online.● If you are missing a quiz or test please see your teacher for scheduling a time to complete it prior to your absence.● Check in with your teacher after returning to make sure you are caught up.

Class	Expectations
Science	<ul style="list-style-type: none"> ● Check the homework board and complete what you can. You might need to log on to the IDE. ● If you missed a lab activity, see Mr. Smith to make it up or get the lab data. ● If there is a quiz or test, please see Mr. Smith to schedule a time to make these up prior to your absence. ● Check in with Mr. Smith after returning to make sure you are caught up.
Social Studies	<ul style="list-style-type: none"> ● Check homework board and Canvas and complete what you can. ● Before/after school or at SOAR check in with Mrs. Rice to get any info./materials that will be missed. ● Check in with Mrs. Rice after returning to make sure you are caught up.
Spanish	<ul style="list-style-type: none"> ● Check the homework board & Canvas. ● If a quiz or listening activity was missed, email Sra. Moss to arrange a time to complete. ● Check in with Sra. Moss after returning to make sure you are caught up.
Robotics/ PLTW	<ul style="list-style-type: none"> ● Check the homework board and complete what you can. ● Check with your team when you get back to see what you missed. ● Check in with Mr. Smith after returning to make sure you are caught up.
Art	<p>If you miss any instructions/demos, it is your responsibility to either ask another student or me for extra help. If you miss studio work time, it is your responsibility to arrange a time to catch up (lunch recess, SOAR, etc...)</p>
Band/Choir	<p>Band - If the student missed rehearsal, the student should practice for an additional 15 minutes.</p> <p>Choir - If a student misses a rehearsal, the student should make sure to ask someone in their section if there was anything new assigned the day they missed. Students should take choir binder home and practice music with practice recordings.</p>